



GOVERNMENT OF MONGOLIA  
**INVESTMENT AND  
TRADE AGENCY**

*YOUR BUSINESS GUIDE*

Through the “Invest Mongolia” brand, we aim to promote Mongolia and establish effective business and economic relations. We deliver modern programs, initiatives, and services to professionals in foreign relations and the business sector.

The goal is to create a positive investment image by association with its name.

The concept of this image is to express the idea of Mongolia as a steadily and rapidly developing country. It symbolizes a vibrant economy, diverse relationships, and a multifaceted society.

A large, stylized version of the "INVEST MONGOLIA" logo. The text "INVEST MONGOLIA" is centered in a bold, white, sans-serif font. The word "MONGOLIA" is significantly larger than "INVEST". The text is overlaid on a circular graphic made of overlapping, semi-transparent colored segments in shades of blue, purple, red, and orange, creating a sunburst or gear-like effect.

This name is the essence of the brand. In implementing these concepts through the brand, we adhere to the principles of being better, simpler, and smarter.



Map of Mongolia



Business chart indicator



National flag of Mongolia



Ray of the sun

## Mission

Our mission is to execute Mongolia's long, medium, and short-term development policies. We strive to enhance investment and trade environment by organizing comprehensive initiatives to attract investment and boost trade turnover. Our efforts align investment and trade efficiency with macro-economic goals.

Member of WAIPA



World Association of  
Investment Promotion  
Agencies

## About us

The Investment and Trade Agency of Mongolia (ITA) is the government's investment and trade promotion agency operating under the Invest Mongolia brand. Initially founded in 1998, the Agency was reinstated in 2023 and presently operates under authority of the Deputy Prime Minister of Mongolia. The ITA's legislative mandates are defined as 'promotion of foreign direct investment and international trade' by:

- providing comprehensive services to investors throughout the entire investment process,
- sharing information on Mongolia's investment climate, legal environment, and relevant business legislation, and
- offering technical assistance and support - from establishment of a place of business, to coordination with local authorities - through its One-Stop Service Centre.

The Agency also acts as the Secretariat of the National Investment Council, to address investors' grievances. The key functions encompass:

- creation of a favourable investment environment,
- enhancing trade turnover,
- supporting export substitute with domestic production,
- expanding export markets, and
- streamlining cross-border trade through a Single Window Service.

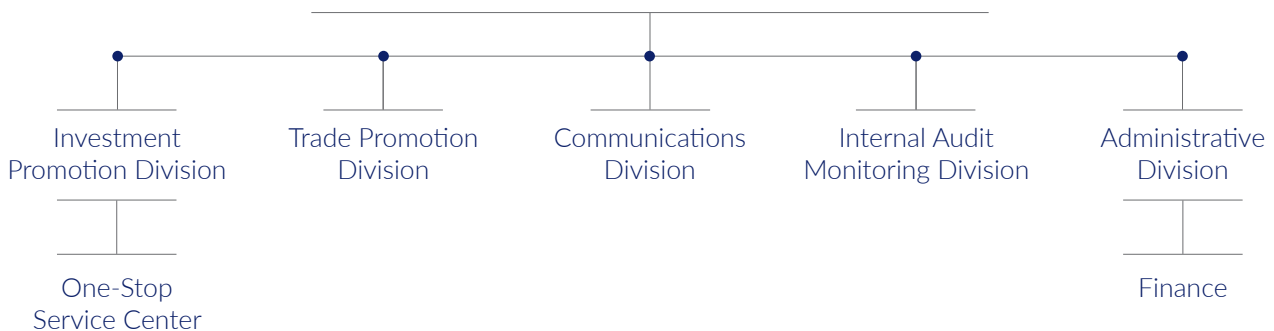
Through its efforts, the Agency engages with investors and traders promoting opportunities within the scope of Mongolia's strategic development plan; fostering long-term partnerships, and contributing to implementation of the Government's vision of a stronger, diversified economy.

## Organizational hierarchy



DEPUTY PRIME  
MINISTER

### INVESTMENT AND TRADE AGENCY OF MONGOLIA



## “Creating an Investment-Friendly Country”



### Core operations



#### INVESTMENT PROMOTION

Compile unified statistical information, create a database, and conduct analysis.

Provide support and assistance for the development of international cooperation.

Promote favorable legal conditions for attracting investments and support the continuation of sustainable investments.

Provide an electronic “one- stop” service for investments.

Prepare and organize international forums and meetings.



#### TRADE PROMOTION

Ensure the implementation of policies and regulations aimed at protecting import- substituting industries, supporting export capacity, and improving competitiveness.

Reduce trade deficits and address obstacles, appropriately applying both tariff and non- tariff measures.

Provide an international-level electronic single window service for foreign trade.

Prepare and organize international forums and meetings.



#### INVESTOR PROTECTION

Provide information to domestic and foreign organizations on issues related to investment.

Assist investors in planning their investment activities.

Receive, register, and resolve investor complaints in coordination with relevant authorities.

Safeguard the legal rights and interests of investors through institutional support.

Develop policy recommendations to enhance the legal framework for investment.

## International cooperation

### Multilateral agreement



WORLD TRADE ORGANIZATION



International Trade Centre

### Bilateral agreement

Double Taxation Treaties  
26 states

Investment Protection and Promotion Agreement  
44 states

### Memorandum for cooperation



Business France the French Republic



National Investment Agency the Kyrgyz Republic



Polish Investment and Trade Agency



Korea Trade-Investment Promotion Agency



Trade Department of the Inner Mongolia Autonomous Region of People's Republic of China



Promotion of International Trade Heilongjiang Committee of People's Republic of China

A "Memorandum of Understanding" has been established to foster mutual cooperation in cross-border financial activities, trade, and investment. These agreements aim to promote the exchange of information and support trade and investment partnerships between enterprises.

### International organizations



The Investment and Trade Agency of Mongolia works with foreign governments, international organizations, and chambers of commerce to strengthen the country's investment and trade environment. These partnerships facilitate the exchange of best practices to promote foreign direct investment (FDI), introduce priority projects to foreign investors, and expand business cooperation. This is accomplished through co-organizing international forums, meetings, and exhibitions that foster long-term partnerships.

## Foreign investors' One-stop service center

“The One-Stop Service Center provides foreign investors with comprehensive information on Mongolia’s investment environment, legal framework, and favorable market conditions. It also operates an electronic system for receiving and resolving investor complaints. The center serves as a single access point for delivering public service information related to foreign-invested businesses from the General Authority for State Registration, Mongolian Tax Administration, Immigration Agency of Mongolia, General Department of Social Insurance, and other relevant ministries and agencies.”



### Services



**INVESTMENT AND TRADE AGENCY**  
INVESTORS CERTIFICATE | ADVICE | INFORMATION

- Investor certification, legal and regulatory guidance, advisory services, and addresses investor grievances through its One-Stop Service.
- Operates the Trade Single Window Service to streamline trade procedures and facilitate cross-border transactions.



**GENERAL AUTHORITY FOR STATE REGISTRATION**  
REGISTRATION OF LEGAL ENTITIES | ADVICE

- Registration of Representative Offices of Foreign Legal Entities (Companies, Partnerships)
- Registration of Representative Offices of Foreign Legal Entities (Companies, Partnerships), Registration of Changes to Legal Entity Information, and Advisory Services



**IMMIGRATION AGENCY OF MONGOLIA**  
VISA | RESIDENCE PERMIT | CONSULTATION

- Issuance of Mongolian visas and visa permits, registration and deregistration of temporary visitors, issuance and extension of residence permits, and provision of advisory services and information



**MONGOLIAN TAX ADMINISTRATION**  
INQUIRY | ADVICE

- Taxpayer registration of legal entities registered with the state;
- Provision of advice and information on tax reporting and payment obligations.”



**GENERAL DEPARTMENT OF SOCIAL INSURANCE**  
INQUIRY | ADVICE

- “Receive, review, and verify social insurance contribution reports, and perform related calculations;
- Promote and provide guidance, advisory services, and informational materials on social insurance legislation.”

## E-Invest.mn / Online platform



### INVESTMENT AND TRADE AGENCY

*Application for Investor Certificate*

"Issuance of this certificate confirms the status of the holder as an investor and serves as an initial supporting document for visa application and work permit".



### IMMIGRATION AGENCY OF MONGOLIA

*Visa application (Investor visa type – B1/B2/B3)*

*Resident permit (Investor permit type – B1/B2/B3)*



### GENERAL DEPARTMENT OF SOCIAL INSURANCE

*Certificate for social insurance fee payment of business entities*

### GENERAL AUTHORITY FOR STATE REGISTRATION

*Comprehensive Legal Entity Report*

### MONGOLIAN TAX ADMINISTRATION

*Tax certificate for business entities*



### GENERAL DEPARTMENT OF CUSTOMS

*Customs Declaration for Export and Import Goods*

## Company Registration

Consultation / advice  
by telephone or email

1

### READY TO HELP

For inquiries related to the company registration process, please contact [info@ita.gov.mn](mailto:info@ita.gov.mn) or call 7755-1717 for professional assistance.

Online submission of  
documents

2

### DIGITAL SUBMISSION

Applicants may submit the required documents through the online platform of the State Registrar, minimizing the need for in-person visits.

Document review by  
state registrar

3

### DOCUMENT REVIEW AND VERIFICATION

The State Registrar will review the submitted documents and contact you if any clarification or additional information is required.

Appointment to visit  
one-stop service  
center for document  
endorsement

4

### EFFICIENT PROCESSING

Upon completion of all required documents, applicants may schedule an appointment with the State Registrar at the One-Stop Service Center to submit the original copies for endorsement.

Certificate of  
incorporation

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### REGISTRATION COMPLETE

The applicant may receive the certificate of incorporation and commence business operations in Mongolia.




Scan QR code to download the information on legislation / investment and trade environment.

- Laws / legislation (English, Chinese)
- Mongolia's Sustainable Development Goals Mapping
- Investor's Guidebook 2025
- ITA Mongolia's profile

 **Telephone:** One-stop service center for Investors: (+976) 77001717

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